



THE COMMONWEALTH OF MASSACHUSETTS
The State Reclamation and Mosquito Control Board
NORFOLK COUNTY MOSQUITO CONTROL DISTRICT
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ROBIN L. CHAPELL NORMAN P. JACQUES MAUREEN P. MACEachern LINDA R. SHEA RICHARD J. POLLACK, PHD
 Commissioners

DAVID A. LAWSON
 Director

CAROLINE E. HAVILAND
 Field Operations Manager

**September 23rd, 2021 Regular Meeting Minutes of The Norfolk
 County Mosquito Control District Commission**
Held by Zoom Conference

Commissioners present: Robin Chapell, Norman Jacques, Maureen MacEachern, Richard Pollack, Linda Shea

Commissioners absent:

Quorum: A quorum was established.

Others in attendance: David Lawson, Director Caroline Haviland, Field Operations Manager
 Leandra Maclean, Sharon BOH

Note taker: David Lawson

The meeting was called to order at 12:36 p.m.

1) Agenda Item: Approval of the minutes of the August 26th, 2021 Commission Meeting

Action: The minutes of the August 26th, 2021 Commission meeting were unanimously approved on a motion by Mrs. Chapell, with a roll call vote.

2) Agenda Item: Budget Overview

a. Overview of FY 2021/beginning of FY 2022

The Director, previous to the meeting, sent a budget overview document to the Commissioners. This sheet showed an overview of the FY 2021 appropriation of \$2,001,629, the FY 2020 rollover of \$102,194, and a rebate of \$3,608, for a total available funds in FY 2021 of \$2,107,431. The Director noted an estimate of year end expenditures at about \$1,985,791, making the current rollover estimate \$121,640. Still waiting for the final rollover number from SRMCB. For the new fiscal year FY22, there has been higher than expected spending on Zenivex E4 due to high truck based aerosol spraying acreage for the summer and for an aerial larvicide on September 7th to treat the Neponset River flood plain post hurricane Ida.

Action: The Budget Overview report was unanimously approved on a motion by Mr. Jacques, with a roll call vote.

3) **Agenda Item: Fieldwork Overview**

a. **Overview of 2021 year to date:**

The Director, previous to the meeting, sent a spreadsheet highlighting field work accomplished for the calendar year 2021 so far. Spraying has ended for the season and the field crew is transitioning to water management work with some remaining barrier applications to conduct. Temperatures remain seasonably warm and the mosquito numbers remain high in many areas.

b. The Field Operations Manager updated the Commission that an RFR for a new tire recycling contract is out to bid for 6 months. Hopes are that this will result in good options for the Districts.

Action: The Fieldwork Overview report was unanimously approved on a motion by Dr. Pollack, with a roll call vote.

4) **Agenda Item: Surveillance/Virus update**

The Director shared about the current state of mosquito surveillance. There have been ten isolates of WNV from trapped mosquitoes in 5 towns in the District. Boards of Health have responded by putting out press releases with standard language.

It was noted that there have been no EEE isolates in the state this year, but Cs. melanura numbers are high and it remains to be seen if this leads to higher than normal risk for next year.

Action: No action taken.

5) **Agenda Item: Mosquito Control for the 21st Century Task Force**

Dr. Pollack shared that Task Force subcommittee meetings and regular meetings are being scheduled out to as far as February 2022. He has not taken part in any subcommittee meetings yet, so there is nothing new to report at this time.

Action: No action taken.

6) **Pay scale review:**

The Director shared with the Commission that information has been shared with MGT Consulting for them to begin the process of constructing pay scale options for the District.

Action: No action taken.

7) **Executive Branch employee's vaccination mandate:**

District Directors asked EEA to clarify whether Commissioners fell under the auspices of Executive order 595. To this date there has not been clarification. The Director will let the Commissioners know as soon as he hears anything in regard to this.

Action: No action taken.

Other Notes or Information

The Commission set the next Commission meeting to be held virtually on Wednesday, October 20th, at 12:30 pm.

At 1:16 p.m. the meeting was adjourned on a motion by Dr. Pollack.

Respectfully submitted,

Linda Shea, Chairman