



THE COMMONWEALTH OF MASSACHUSETTS
The State Reclamation and Mosquito Control Board
NORFOLK COUNTY MOSQUITO CONTROL DISTRICT
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ROBIN L. CHAPEL **NORMAN P. JACQUES** **MAUREEN P. MACEachern** **LINDA R. SHEA** **RICHARD J. POLLACK, PhD**
 Commissioners

DAVID A. LAWSON
 Director

CAROLINE E. HAVILAND
 Field Operations Manager

September 17th, 2020 Regular Meeting Minutes of The Norfolk
 County Mosquito Control District Commission
Held by Zoom Conference

Commissioners present: Robin Chapell, Linda Shea, Norman Jacques, Maureen MacEachern, Richard Pollack

Commissioners absent:

Quorum: A quorum was established.

Others in attendance: David Lawson, Director, Caroline Haviland, Field Operations Manager

Note taker: David Lawson

The meeting was called to order at 12:33 p.m.

1) Agenda Item: Approval of the minutes of the August 20th, 2020 Commission Meeting

Action: The minutes of the August 20th, 2020 Commission meeting were unanimously approved on a motion by Mr. Jacques, with a roll call vote of all 5 Commissioners.

2) Agenda Item: Budget Overview

a. End of year budget review for FY 2020

The Director, previous to the meeting, sent a budget overview document to the Commissioners. This sheet showed a summary of the completed FY2020. The District ends FY2020 with a final rollover of \$102,176.

The Director informed the Commissioners that he sent the FY2022 preliminary budget numbers to SRMCB. The Commission had agreed to leave the proposed 3.0% increase as is. This can be reviewed and adjusted as needed as we move through FY 2021.

b. Financial highlights for FY 2021

There is, currently, nothing of importance to make note of for the current fiscal year.

Action: The Budget Overview report was unanimously approved on a motion by Mr. Pollack, with a roll call vote of all 5 Commissioners.

3) Agenda Item: Fieldwork Overview

- a. Year to date review: The Director, previous to the meeting sent a spreadsheet to Commissioners highlighting field work accomplished for the calendar year. The Director noted that ULV applications and catch basin applications are completed for the season. ULV acreage ended quite high but not as high as last year. Work has now transitioned to a focus on water management.

Action: The Fieldwork Overview report was unanimously approved on a motion by Mrs. Chapell with a roll call vote of all 5 Commissioners.

4) Agenda Item: Overview of EEE Planning for upcoming season 2020

- a. Virus Isolations and activities state-wide

The Director, previous to the meeting, sent a spreadsheet to Commissioners highlighting the current list of virus isolations from the District.

There has been one EEE isolation in Canton and 19 WNV isolations in Needham, Westwood, Quincy, Weymouth, Dover, Braintree, and Norfolk. The Director also noted that a preliminary human WNV case was called in from DPH. The person is a resident of Milton. At the time of the meeting, the Director had not received confirmation of this case.

Action: No action taken.

5) Agenda Item: Mosquito Control for the 21st Century Task Force

The Director, previous to the meeting, sent sheet listing the members of the task force. Mr. Pollack shared about his participation on the task force. He related that he is the 'Commissioner of a MA Mosquito Control District' member, but does not actually represent all Commissions or Commission members, nor does he speak as a representative of the NCMCD Commission. There have been 2 meetings to date, with little to report on progress.

Action: No action taken.

The Commission agreed that they should continue to meet virtually on a meeting by meeting basis and scheduled the next 2 meetings to be held through Zoom, Thursday, November 19th at 1:30 p.m. and Thursday, December 17th, at 1:30 pm

At 1:09 p.m. the meeting was adjourned on a motion by Mrs. MacEachern

Respectfully submitted,

Linda Shea, Chairman