



**THE COMMONWEALTH OF MASSACHUSETTS**  
**The State Reclamation and Mosquito Control Board**  
**NORFOLK COUNTY MOSQUITO CONTROL DISTRICT**  
144 Production Road, Suite C, Walpole, MA 02081  
(781) 762-3681 fax: (781) 769-6436  
www.NorfolkCountyMosquito.org



---

**ROBIN L. CHAPELL** **NORMAN P. JACQUES** **RICHARD J. POLLACK, PHD** **LINDA R. SHEA** **KYLEE C. SULLIVAN**  
Commissioners

**DAVID A. LAWSON**  
Director

**CAROLINE E. HAVILAND**  
Field Operations Manager

**October 19<sup>th</sup>, 2022, Regular Meeting Minutes of The Norfolk  
County Mosquito Control District Commission**  
*Held by Zoom Conference*

**Commissioners present:** Robin Chapell, Norman Jacques, Richard Pollack, Linda Shea, Kylee Sullivan

**Commissioners absent:**

**Quorum:** A quorum was established.

**Others in attendance:** David Lawson – Director, Caroline Haviland - Field Operations Manager

**Note taker:** David Lawson

- 1) **Call to Order – Establishment of Quorum.** The meeting was called to order at 1:30 P.M. by Chair Shea.
- 2) **Public Comment** – No comments were made from the public.
- 3) **Agenda Item: Approval of the minutes of the September 21st, 2022, Commission Meeting**

**Action:** Commissioner Shea noted an extra word in the minutes that needed to be deleted. The minutes of the September 21st, 2022, Commission meeting were then unanimously approved on a motion by Commissioner Chapell, with a roll call vote.

4) **Budget Overview**

a) **Overview of FY 2023**

The Director sent a budget overview sheet to the Commissioners ahead of the meeting. The director noted that it is still relatively early in the fiscal year to make solid projections, but a look at the predictions show The District ending the year in good shape fiscally.

b) **Review of any updates on proposal to request SRMCB for increase in Commissioner reimbursement rate.**

There are no updates from SRMCB at this time.

**Action:** The Budget Overview report was unanimously approved on a motion by Commissioner Chappell with a roll call vote.

**5) Update on EV First and Fleet Rightsizing initiatives from OVM**

The FOM updated the Commission on recent initiatives from OVM, ostensibly designed to comply the Governors Executive order 594. There was discussion regarding the EV first initiative which the District supports in principle as a way to reduce emissions. The current challenge is that the car companies are cutting off fleet sales, as they are apparently not making money on them. EV vehicles are not available to the District's at this time. There was extended discussion on the fleet rightsizing initiative which would appear to be accomplishing none of the goals of the governor's mandate and are in line to do harm to the District's ability to fulfill its mandate. The FOM informed the Commission that OVM is requiring all MCDs collectively, to turn in 20 vehicles = 15% from their fleets. As this type of requirement by OVM would severely impact all district operations, a team of MCD managers drafted a letter detailing and addressing the impacts the two initiatives would cause. SRMCB legal is attempting to meet with OSD legal and have a discussion about how the process might be better implemented with a better/full understanding of the unique needs of the District's. The Commission asked what they could do to support the efforts of the FOM/Fleet Manager. It was suggested that we wait for the results of the legal meeting and then decide from there best steps forward. The commission expressed its concern that the vehicle grab was failing on multiple fronts and was especially concerned about how the District towns would feel about the vehicles being taken and the funds distributed to the commonwealth general fund instead of back to the District/Towns budget. The FOM was instructed to keep the Commission up to date, and if there was a need, they would prepare to hold an emergency meeting.

**6) Field work overview**

The Director shared the field work accomplished report with the Commission. The Director let the Commission know that Field work numbers for the year will be low due to reduced employees for much of the year and from the severe drought over the summer. The FOM also explained that the field crew was setting and collecting mosquito traps following the departure of seasonal employees which delayed water management work for a while late season.

**Action:** The Fieldwork Overview report was unanimously approved on a motion by Commissioner Pollack with a roll call vote.

**7) Arbovirus surveillance report**

The arbovirus season ended with no detections of virus from The District this season.

**Action:** No action needed.

**8) Tire recycling program review**

**Tire Program Update:** The FOM reported uncovering a business requesting repeated tire pickups after inquiring about a possible tire pile located on their property and specifically asking about the source of the large number of tires over multiple years. The requesters reside in one of our member communities but admit to running a backhoe business which offers property clean up services. It was determined, through questioning, that the source of the tires is from customers, paying to have their properties cleaned up. The Commission directed the FOM to provide a letter to the requesters, informing them that tires will not be picked up by NCMCD and to review language on our website

to ensure the goals of the program are clear and that this service is only for residential tire pickups, not affiliated in any way with a business.

**Action**: No action needed.

### **Other Notes or Information**

1. The Director let the Commissioners know that HR had reached out to the MCD Directors and let them know that Commissioners were going to be required to complete online cybersecurity training. In order for HR to reach out to Commissioners, they requested email addresses and the Director has since forwarded those to HR.

At 2:27 p.m. the meeting was adjourned on a motion by Commissioner Chapell.

Respectfully submitted,

A handwritten signature in cursive script that reads "Linda Shea".

Linda Shea, Chairman