



THE COMMONWEALTH OF MASSACHUSETTS
The State Reclamation and Mosquito Control Board
NORFOLK COUNTY MOSQUITO CONTROL DISTRICT
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ROBIN L. CHAPPELL NORMAN P. JACQUES RICHARD J. POLLACK, PHD LINDA R. SHEA KYLEE C. SULLIVAN
Commissioners

DAVID A. LAWSON
Director

CAROLINE E. HAVILAND
Field Operations Manager

**August 17th, 2023, Regular Meeting Minutes of The Norfolk
County Mosquito Control District Commission**
Held by Zoom Conference

Commissioners present: Robin Chapell, Norman Jacques, Richard Pollack, Linda Shea, Kylee Sullivan

Commissioners absent:

Quorum: A quorum was established.

Others in attendance: David Lawson – Director, Caroline Haviland - Field Operations Manager, Kim Sklar – Administrative Assistant

Note taker: Kim Sklar

- 1) **Call to Order – Establishment of Quorum.** The meeting was called to order at 1:32 P.M. by Chair Chapell.
- 2) **Public Comment** No public comment was made.
- 3) **Agenda Item: Approval of the minutes of the July 13th, 2023, Commission Meeting**

Action: The minutes of the July 13th, 2023 Commission meeting were unanimously approved to include the amended information on a motion by Commissioner Shea, second by Commissioner Pollack, with a roll call vote.

4) **Budget Overview**

a) **Overview of FY 2023**

The Director shared a budget overview sheet with the Commissioners. FY2023 closed 6/30/23, however the state does not consider it officially closed until 8/31/23. The expected rollover will be over \$180,000 into FY2024.

b) **Preview of FY 2024**

The Director noted that the appropriation for FY 2024 was certified at the May 31st SRMCB meeting. Currently, the estimated rollover into FY2025 is approximately \$158,000. This estimate includes the hiring of an additional Field Technician.

c) Overview of FY 2025

The Director stated that based on hiring of an additional Field Technician to bring the Field Crew up to full employment and the purchase of two vehicles, the initial projection will be to request more than 2.5% for one or more years in order to keep the rollover in the \$100,000 range. He suggested considering a 3.5% increase for FY 2025 and FY 2026.

Action: The Budget Overview report was unanimously approved on a motion by Commissioner Pollack, second by Commissioner Jacques, with a roll call vote.

5) Field work overview

The Director shared the Field Work Accomplished report with the Commission. The Director noted that the Field Crew is currently working on ULV in the evening, catch basin work in the daylight hours as well as larvicide work due to the amount of rain we have received. The Field Crew is doing a great job shifting to where they are needed. The Director noted that it is surprising that the ULV requests have not been as high as expected, considering the rain and the number of mosquitos being seen out in the field. He suggested that residents who previously called NCMCD for treatment may now be using private companies.

Action: The Fieldwork Overview report was unanimously approved on a motion by Commissioner Jacques, second by Commissioner Shea, with a roll call vote.

6) Vector Borne Disease Findings

The Director stated that one West Nile Virus isolation was found in Quincy. The Quincy Board of Health along with the NCMCD Director decided not to do any additional treatment at this time. The Quincy Board of Health put out a press release advising residents to take personal precautions and empty any standing water from their properties. It was noted that there have been some West Nile Virus isolations in locations across the state, however EEE has not been found at this time.

The Director noted that *Ae. albopictus* has been found in Quincy. This is a potential future issue and more trapping will be done to find additional adults to determine how prevalent they are. Commissioner Pollack suggested that it would make sense for the District or the Health Department to provide information to the public regarding mosquito prevention measures that can be taken at their properties. Commissioner Sullivan recommended creating a public service announcement video showing residents how to prevent mosquito breeding and possibly creating door signs to distribute to residents. She also suggested collaborating with the DPW to include information regarding mosquito prevention in their mailings.

The Director informed the Commissioners that resistance testing is being done this summer and that no resistance has been found at this time with Zenivex. Commissioner Pollack suggested that larval resistance testing with BTI should also be done. The Director noted that the Entomologist has been working very hard this summer and has not yet been able to create a video about the use of insect repellent.

7) Discussion of Pending Legislative Bills

The Director noted that there is no new information regarding the pending legislative bills.

Action: No action taken.

8) Update on EV First and Fleet Rightsizing initiatives from OVM

The Field Operations Manager stated that she has been working with OVM and Alex Giannantonio regarding upcoming vehicle purchasing options. This process can take up to two years, so it is important to research possibilities early. The FOM noted that a plan is needed from SRMBC and OVM for all districts to follow. It was suggested that a running agenda item related to this issue be added to the monthly SRMBC meeting until this is resolved. The FOM added that OVM has not been responding to emails. She has also been trying to organize chain saw training for the Field Technicians in several districts, however progress has been slow. The Director stated that there has also been little progress in approval for the use of drones. It was suggested that the Director bring this up again at the next SRMBC meeting.

Action: The suggestion to write a letter to the SRMBC requesting to add a running agenda item regarding EV purchasing and Standard Operating Procedures for landlords was unanimously approved on a motion by Commissioner Shea, second by Commissioner Sullivan, with a roll call vote.

9) Next Meeting Date

The next meeting was set for Wednesday, September 27th at 1:30pm. The following meeting will be held Thursday, November 9th at 1:30pm. These meetings will be held by Zoom conference.

Other Notes or Information

There was a brief discussion regarding EEE activity in other states, specifically New York. Commissioner Pollack stated that NY usually precedes MA, however that does not mean it will come here. As of now, he feels comfortable that this will be a quiet year in relation to EEE in the District, but is concerned about next year.

At 2:29 p.m. the meeting was adjourned on a motion by Commissioner Pollack.

Respectfully submitted,

Robin Chapell, Chair