



**THE COMMONWEALTH OF MASSACHUSETTS**  
**The State Reclamation and Mosquito Control Board**  
**NORFOLK COUNTY MOSQUITO CONTROL DISTRICT**  
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**ROBIN L. CHAPPELL** **NORMAN P. JACQUES** **RICHARD J. POLLACK, PhD** **LINDA R. SHEA** **KYLEE C. FOLEY**  
Commissioners

**DAVID A. LAWSON**  
Director

**CAROLINE E. HAVILAND**  
Operations Manager

**October 17<sup>th</sup>, 2024, Regular Meeting Minutes of The Norfolk  
County Mosquito Control District Commission**

Held via Zoom

**Commissioners present:** Robin Chapell, Norman Jacques, Linda Shea, Kylee Foley, Richard Pollack

**Commissioners absent:**

**Quorum:** A quorum was established.

**Others in attendance:** David Lawson – Director, Caroline Haviland - Operations Manager, Lisa Golden – Administrative Assistant

**Note taker:** Lisa Golden, David Lawson

- 1) **Call to Order – Establishment of Quorum.** The meeting was called to order at 1:01 P.M. by Chair Chapell.
- 2) **Agenda Item: Public Comment:** No public comment was made.
- 3) **Agenda Item: Approval of the minutes of the September 12th, 2024, Commission Meeting:**  
  
**Action:** The minutes of the September 12<sup>th</sup>, 2024 Commission meeting were unanimously approved on a motion by Commissioner Jacques, second by Commissioner Shea.
- 4) **Agenda Item: Budget Overview**
  - a) **Projections for FY 2025**  
The Director noted that we have just started FY 2025 and there is nothing of significance to report. He highlighted the continuing challenge of EV implementation and the possible financial repercussions from that for this fiscal year.

**Action:** The Budget overview report was approved on a motion by Commissioner Shea, second by Commissioner Foley.

**5) Agenda Item: Field work overview**

The Director shared the Field Work Accomplished report with the Commission. The Director also shared some pre- and post-photographs related to ditch work the field crew conducted at Third Marsh in Quincy.

The Director informed the Commission of a pending agreement with the Cape Cod Mosquito Control Project to borrow their excavator/rotary ditcher for the purpose of clearing clogged ditches in salt marshes in Quincy.

**Action:** The Fieldwork overview report was unanimously approved on a motion by Commissioner Pollack, second by Commissioner Jacques.

**6) Agenda Item: Resistance Testing updates– Field Trial reports**

The Director notes that there is nothing much to report. Kaitlyn is putting together a presentation on the caged field trial for the NMCA field day and the Director will ask her to present this to the Commission at some point in the near future.

**Action:** No action taken.

**7) Agenda Item: Update on Pending Legislative Bills**

The Director noted that there has been no new information regarding any pending legislative bills since April of 2023 when bills were sent to committee.

**Action:** No action taken.

**8) Agenda Item: Update on EV First and Fleet Rightsizing initiatives from OVM**

Operations Manager Haviland provided an update regarding the District's efforts to install infrastructure for EV implementation. She explained recent steps taken to reach out to on-contract vendors, as well as to Eversource contacts. Discussion regarding alternative solutions including mobile power, solar, wind ensued. The Commission expressed their continued support and encouragement to persevere, discussing options on how they might best help the district's efforts.

**Action:** No action taken.

**Agenda Item: Next Meeting Date**

The next Commission meeting was set for November 14<sup>th</sup> at 1:00 pm to be held by Zoom Conference.

**Other Notes or Information**

At 1:31 p.m. the meeting was adjourned on a motion by Commissioner Shea.

Respectfully submitted,

Robin Chapell, Chair