



THE COMMONWEALTH OF MASSACHUSETTS
The State Reclamation and Mosquito Control Board
NORFOLK COUNTY MOSQUITO CONTROL DISTRICT
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ROBIN L. CHAPELL LANDIS E. HERSHEY NORMAN P. JACQUES RICHARD J. POLLACK, PhD LINDA R. SHEA
Commissioners

DAVID A. LAWSON
Director

CAROLINE E. HAVILAND
Operations Manager

**August 20th, 2026, Regular Meeting Minutes of The Norfolk
County Mosquito Control District Commission**

Held via Zoom

Commissioners Present: Robin Chapell, Landis Hershey, Norman Jacques, Linda Shea, Richard Pollack

Commissioners Absent:

Quorum: A quorum was established.

Others in attendance: David Lawson – Director, Caroline Haviland - Operations Manager, Pam Verbeck - Administrative Assistant

Note taker: David Lawson, Pam Verbeck

1. **Call to Order – Establishment of Quorum.** The meeting was called to order at 1:02 P.M. by Chair Chapell.
2. **Agenda Item: Public Comment:** No public comment was made.
3. **Agenda Item: Approval of the Minutes of the July 7th, 2026, Commission Meeting:**

Action: The minutes of the July 7th, 2026, Commission meeting were unanimously approved (roll call) on a motion by Commissioner Jacques, second by Commissioner Shea.

4. **Agenda Item: Budget Overview**

- a. **Overview and discussion of FY 2026 budget**
 - The Director shared the NCMCD Budget Overview sheet – FY 2026, dated August 20th, 2026. With only a minor expense still to be accounted for in FY2026, the Director estimates projected expenditures of about \$2,306,334, and a final rollover of about \$158,970. The Director noted that this is a bit lower than has been the norm over recent years.

b. Overview of the beginning of the FY 2027

The Director shared that he is planning to retire in the fall of 2027 and that he has engaged the Operations Manager in the process of finalizing an FY2027 budget and projecting forward an FY2028 initial budget proposal since she will assumedly be inheriting responsibility for most of this FY2028 budget year. The Director highlighted concerns regarding the current 2027 fiscal year and decisions that will need to be made around vehicle purchases and aerial larvicide coverage to make sure the rollover into FY2028 does not get too low. Unfortunately, there is a bit more budget pressure for upcoming years than has been the case over recent years. Like FY2027, it is expected that the District will need to request a larger than normal increase for FY2028 to help offset expenses.

Action: The Budget overview report was approved (roll call) on a motion by Commissioner Pollack, second by Commissioner Jacques.

5. Agenda Item: Field Work Overview

- The Director shared the Field Work Accomplished spreadsheet with the Commission. There was discussion regarding ongoing catch basin and ULV application work as well as some discussion regarding a water management project in Needham.
- The Director shared a couple graphs that the GIS Coordinator created showing some statistics on requests for ULV applications from this season. It is interesting to note that 83% of the Districts requests for ULV are completed online.

Action: The Fieldwork overview report was unanimously approved (roll call) on a motion by Commissioner Shea, second by Commissioner Pollack.

6. Arbovirus updates

The Director shared a spreadsheet showing mosquito samples that have been reported positive for WNV. Recent samples in Dedham, Avon and Canton were in Cq. perturbans. The District conducted spraying in large sections of Dedham and Avon and sprayed the YMCA Camp Ponkapoag Canton in response to these findings.

Action: No action taken.

7. Agenda Item: Update on Pending Legislative Bills Related to Mosquito Control

The Director noted that S. 3152 had been reported from the Committee on Environment and Natural Resources, a new draft was noted (S. 547) and the bill was reported favorably by Committee and referred to the Committee on Senate Ways and Means.

Action: No action taken.

8. Agenda Item: Update and Discussion of the Executive Office of Energy and Environmental Affairs Information Technology (EOEEA IT) and Executive Office of Technology Services and Security (EOTSS) Migration Process.

The Director highlighted that the new phones/phone connection will go live August 25th. There was some brief discussion regarding upcoming parts of the migration that are expected to happen in the fall.

Action: No action taken.

9. Agenda Item: Next Meeting Date

The next Commission meeting was set for September 22nd, 2026, at 1:00 p.m., to be held by Zoom Conference.

Other Notes or Information

The Operations Manager noted that the Landlord has been completing repairs and repainting of the office space.

Commissioner Pollack had engaged the Director with a question about whether he and his colleagues in other Districts would consider the treatment of larvicide sites along MBTA rail lines a topic worth engaging in further. There was a brief overview. The Director was going to survey other Directors at the upcoming SRMCB Check-in meeting later that day.

10. Adjournment (vote required) – At 1:41 p.m. the meeting was adjourned on a motion by Commissioner Shea, second by Commissioner Pollack.

Respectfully submitted,

Robin Chapell, Chair