



THE COMMONWEALTH OF MASSACHUSETTS
The State Reclamation and Mosquito Control Board
NORFOLK COUNTY MOSQUITO CONTROL DISTRICT
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ROBIN L. CHAPELL **LANDIS E. HERSHEY** **NORMAN P. JACQUES** **RICHARD J. POLLACK, PHD** **LINDA R. SHEA**
Commissioners

DAVID A. LAWSON
Director

CAROLINE E. HAVILAND
Operations Manager

March 19th, 2026, Regular Meeting Minutes of The Norfolk County Mosquito Control District Commission

Held via Zoom

Commissioners present: Robin Chapell, Landis Hershey, Norman Jacques, Linda Shea, Richard Pollack

Commissioners absent:

Quorum: A quorum was established.

Others in attendance: David Lawson – Director, Caroline Haviland - Operations Manager.

Note taker: David Lawson

- 1) **Call to Order – Establishment of Quorum.** The meeting was called to order at 1:04 P.M. by Chair Chapell.
- 2) **Agenda Item: Public Comment:** No public comment was made.
- 3) **Agenda Item: Approval of the minutes of the February 19th, 2026, Commission Meeting:**

Action: The minutes of the February 19th, 2026, Commission meeting were unanimously approved (roll call) on a motion by Commissioner Jacques, second by Commissioner Shea.

- 4) **Agenda Item: Budget overview**

- a. **Overview and discussion of FY 2026 budget**

The Director shared a document with the Commission that summarized the fiscal state of the District. The FY 2026 appropriation is \$2,275,704. The FY 2025 rollover into this year's budget was \$182,099 for a total available funds of \$2,457,803. With projected expenditures of 2,282,377, a rollover of \$175,426 can be expected. The Director emphasized that there remain some larger possible expenditures and some categories that may not see expected

expenditures and it remains difficult to accurately predict final numbers. Budget planning for FY 2027 and beyond to FY 2028 will likely be tighter than finances have been the past few years.

b. Employee Update – Administrative Assistant and GIS Coordinator

The Director updated the Commission on progress in hiring a new Administrative Assistant. Kirsten Parisi has been hired and her start date is April 6th. In addition, Quinn Bazinet, last summer's Seasonal Surveillance Technician will be hired back this coming season, starting April 6th.

Action: The Budget overview report was approved (roll call) on a motion by Commissioner Pollack, second by Commissioner Jacques.

5) Agenda Item: Field work overview

The Director shared the Field Work Accomplished report with the Commission. The first chart showed field work to date in 2026. The Director and Operations Manager highlighted this winter's shift to shoveling out fire hydrants and clearing catch basins because of snow from the two large snowstorms in addition to entrenched cold weather that has prevented 'normal' water management work. The Operations Manager reached out to all the municipal DPW's and received positive feedback on this alternative work in helping the towns. Commissioner Pollack asked if the data on the work done with hydrants and basins could be tabulated according to town, as usual on the field work spreadsheet instead of single number.

Action: The Fieldwork overview report was unanimously approved (roll call) on a motion by Commissioner Shea, second by Commissioner Pollack

6) Agenda Item: Update on Pending Legislative Bills

The Director noted that there has been some updated movement regarding a couple pending legislative bills. On March 5th, H. 895 (Ecologically Based Mosquito Control) had a reporting date extended to June 30th. On March 5th H. 2076 regarding collective bargaining rights for mosquito control employees, was part of a group of 14 other bills that was accompanied by a study order.

Action: No action taken.

7) Agenda Item: Update and Discussion of the Executive Office of Energy and Environmental Affairs Information Technology (EOEEA IT) migration process.

The District recently received some further written information regarding details of the migration. A June 30th deadline to complete the work remains in place. Office staff remain concerned about the migration and how it may impact the District's work, especially as the larvicide and ULV season kick in from April and into June before the June 30 deadline to complete this project.

Action: No action taken.

8) **Agenda Item: Next Meeting Date**

The next two Commission meetings were set. A remote meeting for May 7th for 1:00 pm to be held by Zoom Conference. And an in-person meeting set for May20th at 1:00pm. This in-person meeting will be accompanied by some visits to nearby field work sites with the field crew see some examples of field work the District engages in.

Other Notes or Information

- 9) **Adjournment** (vote required) – At 1:36 p.m. the meeting was adjourned on a motion by Commissioner Pollack, second by Commissioner Hershey.

Respectfully submitted,

Robin Chapell, Chair