



THE COMMONWEALTH OF MASSACHUSETTS
The State Reclamation and Mosquito Control Board
NORFOLK COUNTY MOSQUITO CONTROL DISTRICT
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ROBIN L. CHAPPELL **NORMAN P. JACQUES** **RICHARD J. POLLACK, PHD** **LINDA R. SHEA** **KYLEE C. SULLIVAN**
 Commissioners

DAVID A. LAWSON
 Director

CAROLINE E. HAVILAND
 Field Operations Manager

November 17th, 2022, Regular Meeting Minutes of The Norfolk
 County Mosquito Control District Commission
Held by Zoom Conference

Commissioners present: Robin Chapell, Norman Jacques, Richard Pollack, Linda Shea, Kylee Sullivan

Commissioners absent:

Quorum: A quorum was established.

Others in attendance: David Lawson – Director, Caroline Haviland - Field Operations Manager

Note taker: David Lawson

- 1) **Call to Order – Establishment of Quorum.** The meeting was called to order at 1:32 P.M. by Chair Shea.
- 2) **Public Comment** – No comments were made from the public.
- 3) **Agenda Item: Approval of the minutes of the October 19th, 2022, Commission Meeting**

Action: Commissioner Shea noted an extra word in the minutes that needed to be deleted. The corrected minutes of the October 19th, 2022, Commission meeting were then unanimously approved on a motion by Commissioner Jacques, with a roll call vote.

4) **Budget Overview**

a) **Overview of FY 2023**

The Director sent a budget overview sheet to the Commissioners ahead of the meeting. The director noted that it is still relatively early in the fiscal year to make solid projections, but a look at the predictions show The District ending the year in good shape fiscally. The Director let the Commission know that he intended to seek a 2.5% increase to the FY 2024 budget and would plan budget notification to the municipalities accordingly in the new year. SRMCB has already been notified of this intent. Commissioner Jacques asked about the rationale for a 2.5% increase verses any other rate. The Director noted that with general cost increases, and particular cost

increases like payroll each year, he considers a 2.5% increase a general minimum for each year's request. This is in line with how most municipalities budget, staying within the boundaries of the Prop 2 ½ regulations. With the District down one employee for the majority of this fiscal year, and the reduced use of pesticide due to the drought in the summer of 2022, he believes that a request above 2.5% is not needed at this time.

Action: Commissioner Pollack moved to approve a 2.5% increase to the FY2024 budget. This was unanimously approved with a roll call vote.

b) **Review of any updates on proposal to request SRMCB for increase in Commissioner reimbursement rate.**

There are no updates from SRMCB at this time.

Action: The Budget Overview report was unanimously approved on a motion by Commissioner Pollack with a roll call vote.

5) **Update on EV First and Fleet Rightsizing initiatives from OVM**

The FOM and Director updated the Commission on a recent meeting that took place between SRMCB/AGR legal and OVM legal. The goal of the meeting was to bring to the OVM legal's attention the concerns of all the MCD's regarding the fleet rightsizing initiative and hopefully get OVM to exempt the MCD's from the initiative, or at least get a serious reduction in the number of vehicles required to be turned in. Up to this point, OVM was looking for the MCD's to collectively turn in 20 vehicles. These initiatives from OVM, are ostensibly designed to comply with the Governor's Executive order 594. There was ongoing discussion regarding the EV first initiative which The District supports in principle as a way to reduce emissions, but EV vehicles are not available to the district's at this time. There was, again, extended discussion on the fleet rightsizing initiative which would appear to be accomplishing none of the goals of the governor's mandate and are in line to do harm to The District's ability to fulfill its mandate. The Director shared with the Commission a letter written by the Cape Cod MCP which was sent to the CCMCP municipalities and cc'd to all Barnstable County representatives in the MA legislature. After extended discussion, the Commission asked the FOM and Director to create a short bullet point document that highlights the points of contention with the current initiative and reasons why this policy will not accomplish EO 594 goals and how it will harm The District's ability to function at best capacity. Commissioners expressed a willingness to bring the District's concerns to legislators and municipal partners.

6) **Field work overview**

The Director shared the field work accomplished report with the Commission. The Field Operations Manager highlighted ongoing water management work and praised the hard work of the field crew.

Action: The Fieldwork Overview report was unanimously approved on a motion by Commissioner Pollack with a roll call vote.

Other Notes or Information

1. Commissioner Pollack asked if there was any further information on an initiative to get Commissioners to complete Cybersecurity training. Commissioners had not received any communication on this. This led to a request to find out if commissioners might possibly be able to receive state e-mail addresses for use in official business as special state employees. The Director said he would look into this.

The next meeting was set for Wednesday, December 14th at 1:30 pm by zoom conference.

At 2:36 p.m. the meeting was adjourned on a motion by Commissioner Pollack.

Respectfully submitted,

A handwritten signature in cursive script that reads "Linda Shea". The signature is written in black ink and is positioned below the text "Respectfully submitted,".

Linda Shea, Chairman