



THE COMMONWEALTH OF MASSACHUSETTS
The State Reclamation and Mosquito Control Board
NORFOLK COUNTY MOSQUITO CONTROL DISTRICT
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ROBIN L. CHAPELL NORMAN P. JACQUES MAUREEN P. MACEachern LINDA R. SHEA RICHARD J. POLLACK, PhD
 Commissioners

DAVID A. LAWSON
 Director

CAROLINE E. HAVILAND
 Field Operations Manager

March 25th, 2021 Regular Meeting Minutes of The Norfolk County
Mosquito Control District Commission
Held by Zoom Conference

Commissioners present: Robin Chapell, Linda Shea, Norman Jacques, Maureen MacEachern

Commissioners absent: Richard Pollack

Quorum: A quorum was established.

Others in attendance: David Lawson, Director Caroline Haviland, Field Operations Manager
 Kimberly King – Resident of Halifax

Note taker: David Lawson

The meeting was called to order at 1:36 p.m.

1) Agenda Item: Approval of the minutes of the February 25th, 2021 Commission Meeting

Action: The minutes of the February 25th, 2021 Commission meeting were unanimously approved on a motion by Mrs. Chapell, with a roll call vote of the 4 Commissioners present.

2) Agenda Item: Budget Overview

a. Overview of FY 2021

The Director, previous to the meeting, sent a budget overview document to the Commissioners. This sheet showed an overview of the FY 2021 appropriation of \$2,001,629, the FY 2020 rollover of \$102,194, and a rebate of \$3,608, for a total available funds for FY 2021 of \$2,107,431. The Director noted a rough estimate of year end expenditures at about \$2,054,229. The Director sent the Budget Notification documents to the towns. There has been no feedback, questions, or comments from the towns in response. Some possible upcoming pesticide purchases and the spring aerial larvicide will be big factors in the final budget figures for the year.

b. The Field Operations Manager informed the Commission about the installation of the vehicle Telematics. There continue to be issues, which are noted among most of the Mosquito Control

District fleets of dead batteries. The Field Operations Manager (Fleet Manager) continues to communicate with OSD and the Contractor to rectify these issues.

Action: The Budget Overview report was unanimously approved on a motion by Mrs. MacEachern, with a roll call vote of the 4 Commissioners present.

3) Agenda Item: Fieldwork Overview

- a. **Year to date review:** The Director, previous to the meeting, sent a spreadsheet highlighting field work accomplished for the calendar year 2021 so far. The Field Operations Manager spoke to the Commission about a recent issue with the tire recycling contractor. Although it is not entirely clear what happened, FBS is not accepting tires at this time and it appears there is no current state contract for this service. The District has suspended its tire program until this can all be resolved. The Commission advised management to seek legal advice regarding the possibility of going out to bid on our own contract.

Action: The Fieldwork Overview report was unanimously approved on a motion by Mr. Jacques with a roll call vote of the 4 Commissioners present.

4) Agenda Item: Mosquito Control for the 21st Century Task Force

The Director shared about the results of the RFR and task force vote on March 3rd to accept the one bidding contractor, Eastern Research Group.

Action: No action taken.

Other Notes or Information

1. The Director updated the Commission regarding the recent rollout of regulations in regard to An Act to Mitigate Arbovirus in the Commonwealth (M.G.L. Chapter 252, Section 2A) which allows towns to opt out of state-planned aerial applications for mosquito control in a public health emergency. The Director received one question from the Needham BOH agent seeking clarity on this rollout. Other Districts are reporting confusion and questions from some of their towns as well.

The Commission set the next Commission meeting to be held virtually on Thursday, May 6th, at 1:30 pm.

At 2:38 p.m. the meeting was adjourned on a motion by Mr. Jacques.

Respectfully submitted,

Linda Shea, Chairman