



**THE COMMONWEALTH OF MASSACHUSETTS**  
**The State Reclamation and Mosquito Control Board**  
**NORFOLK COUNTY MOSQUITO CONTROL DISTRICT**  
 144 Production Road, Suite C, Walpole, MA 02081  
 (781) 762-3681 fax: (781) 769-6436  
 www.NorfolkCountyMosquito.org



**ROBIN L. CHAPELL NORMAN P. JACQUES MAUREEN P. MACEachern LINDA R. SHEA RICHARD J. POLLACK, PHD**  
 Commissioners

**DAVID A. LAWSON**  
 Director

**CAROLINE E. HAVILAND**  
 Field Operations Manager

June 24<sup>th</sup>, 2021 Regular Meeting Minutes of The Norfolk County  
Mosquito Control District Commission  
*Held by Zoom Conference*

**Commissioners present:** Robin Chapell, Norman Jacques, Maureen MacEachern, Linda Shea

**Commissioners absent:** Richard Pollack

**Quorum:** A quorum was established.

**Others in attendance:** David Lawson, Director Caroline Haviland, Field Operations Manager  
 Leandra McClean – Sharon BOH, Clint Richmond - Sierra Club

**Note taker:** David Lawson

The meeting was called to order at 1:32 p.m.

**1) Agenda Item: Approval of the minutes of the May 6th, 2021 Commission Meeting**

**Action:** The minutes of the May 6th, 2021 Commission meeting were unanimously approved on a motion by Mrs. MacEachern, with a roll call vote of the four Commissioners present.

**2) Agenda Item: Budget Overview**

a. Overview of FY 2021

The Director, previous to the meeting, sent a budget overview document to the Commissioners. This sheet showed an overview of the FY 2021 appropriation of \$2,001,629, the FY 2020 rollover of \$102,194, and a rebate of \$3,608, for a total available funds for FY 2021 of \$2,107,431. The Director noted a rough estimate of year end expenditures at about \$2,014,395, making the current rollover estimate \$93,036. The SRMCB certified the NCMCD FY2022 budget increase request of 3.0% at the May SRMCB meeting.

b. The Director updated the Commission on changes being implemented in regards to the Districts website, email and computer security.

**Action:** The Budget Overview report was unanimously approved on a motion by Mr. Jacques, with a roll call vote of the four Commissioners present.

**3) Agenda Item: Fieldwork Overview**

a. Overview of 2021 year to date:

The Director, previous to the meeting, sent a spreadsheet highlighting field work accomplished for the calendar year 2021 so far. The Director noted that the field crew is mostly treating catch basins and conducting ULV applications.

b. The Field Operations Manager updated the Commission on issues with telematics devices, with little news to report.

c. The Field Operations Manager also updated the Commission on the work of developing a departmental contract for tire recycling. Tires that had accumulated at the shop were currently being transported to Bob's Tire. Work on the contract issues continues. The Director engaged in a discussion regarding the original goal of the tire program and concerns about how some of the municipalities were utilizing the program. It was agreed that a discussion regarding how to best manage the program would be discussed at a future meeting after some further in-house discussions. For now, it remains on pause for the summer season, as usual. Everyone agreed that we need to maintain the program for at least picking up tires and tire piles that the District employees discover in the field.

**Action:** The Fieldwork Overview report was unanimously approved on a motion by Mrs. Chapell with a roll call vote of the four Commissioners present.

**4) Agenda Item: Surveillance/Virus update**

The Director shared about the current state of mosquito surveillance, noting that mosquito counts are generally lower than normal, especially in the typical spring species. Service requests were down 46% from this exact time in 2020. The entomologist has submitted mosquito samples, but no virus has been detected at this time.

**Action:** No action taken.

a. **Agenda Item: Mosquito Control for the 21<sup>st</sup> Century Task Force**

The Director noted that seemingly little activity is available to report on in regard to the task force group. His understanding is that The Eastern Research Group continues to work on a draft report that is expected to be published in July.

**Action:** No action taken.

## **Other Notes or Information**

The Commission set the next Commission meeting to be held virtually on Thursday, July 22<sup>nd</sup>, at 1:30 pm.

At 2.43 p.m. the meeting was adjourned on a motion by Mr. Jacques.

Respectfully submitted,

Linda Shea, Chairman