



THE COMMONWEALTH OF MASSACHUSETTS
The State Reclamation and Mosquito Control Board
NORFOLK COUNTY MOSQUITO CONTROL DISTRICT
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ROBIN L. CHAPEL **NORMAN P. JACQUES** **MAUREEN P. MACEachern** **LINDA R. SHEA** **RICHARD J. POLLACK, PhD**
 Commissioners

DAVID A. LAWSON
 Director

CAROLINE E. HAVILAND
 Field Operations Manager

August 20th, 2020 Regular Meeting Minutes of The Norfolk
 County Mosquito Control District Commission
Held by Zoom Conference

Commissioners present: Robin Chapell, Linda Shea, Norman Jacques, Maureen MacEachern

Commissioners absent: Richard Pollack

Quorum: A quorum was established.

Others in attendance: David Lawson, Director, Caroline Haviland, Field Operations Manager

Note taker: David Lawson

The meeting was called to order at 1:33 p.m.

1) **Agenda Item: Approval of the minutes of the July 16th, 2020 Commission Meeting**

Action: The minutes of the July 16th, 2020 Commission meeting were unanimously approved on a motion by Mrs. Chapell, with a roll call vote of all 4 Commissioners.

2) **Agenda Item: Budget Overview**

a. **End of year budget review for FY 2020**

The Director had, previous to the meeting sent a budget overview document to the Commissioners. This sheet showed a summary of current projected expenditures for the already completed FY2020. The District ends FY2020 with an estimated rollover of about \$102,719. Final numbers will be established in September. As discussed over the past few years, the focus for aerial larvicide has shifted to making flood plain applications a priority and reducing the priority of the spring aerial. The Director believes this to be the most prudent use of funds for aerial larviciding and will adjust the spring larvicide acreage as seems prudent.

The Director informed the Commissioners of his intent to send the FY2022 preliminary budget numbers to SRMCB by August 26th. The Commission agreed to leave the proposed 3.0% increase as is. This can be reviewed and adjusted as needed as we move through FY 2021.

b. Financial highlights for FY 2021

The Field Operations Manager mentioned the upcoming purchase of a dump truck to replace one of the aging UD utility trucks. She also discussed with the Commission upcoming mandates from OSD to install telemetric devices on all the Districts OSD managed vehicles and the ensuing costs associated with this.

The Director noted some ongoing issues with 2 of the sprayers. He had recently been on the verge of purchasing a new sprayer, but now notes that one of the sprayer issues seems to be resolved, so he is not planning on purchasing a sprayer at this time.

Action: The Budget Overview report was unanimously approved on a motion by Mrs. Chapell with a roll call vote of all 4 Commissioners.

3) Agenda Item: Fieldwork Overview

- a. Year to date review: The Director had, previous to the meeting sent a spreadsheet to Commissioners highlighting field work accomplished for the calendar year. The Director noted the ongoing typical seasonal work of treating catch basins and conducting ULV applications. ULV acreage is quite high as concern regarding EEE has generated lots of requests for spraying. A couple towns have messaged their communities regarding virus concerns and this has generated even more requests in these towns.

Action: The Fieldwork Overview report was unanimously approved on a motion by Mr. Jacques with a roll call vote of all 4 Commissioners.

4) Agenda Item: Overview of EEE Planning for upcoming season 2020

- a. Virus Isolations and activities state-wide

The Director shared with the Commission the current list of virus isolations from the District. There has been one EEE isolation in Canton and 12 WNV isolations in Needham, Westwood, Quincy and Weymouth. The Director also updated the Commission on EEE activity state-wide and the aerial spray that was conducted on August 10th.

- b. Field Trials with products for Cs. melanura.

The Director updated the Commission on work done in a 14 acre cedar swamp wetland that was treated with MetaLarv SP-t during the normal April aerial larvicide application. The entomologist has been flat-out with summer work and has not been able to review data from the trial. This will be fall/winter work and will be shared with folks later.

Action: No action taken.

5) Agenda Item: Legislative update

The Director e-mailed a summary sheet of the recently passed legislation regarding mosquito control in the Commonwealth, to the Commissioners pre-meeting. It was noted that Commissioner Pollack has been appointed the Task Force as the Commissioner Representative. We can expect that Dr. Pollack will update the Commission on Task Force happenings as they proceed over the next year.

The Commission agreed that they should continue to meet virtually on a meeting by meeting basis and scheduled the next meeting to be held through Zoom, Thursday, September 17th at 1:30 p.m.
[Time later changed to 12:30]

At 2:10 p.m. the meeting was adjourned on a motion by Mr. Jacques.

Respectfully submitted,

Linda Shea, Chairman