



THE COMMONWEALTH OF MASSACHUSETTS
The State Reclamation and Mosquito Control Board
NORFOLK COUNTY MOSQUITO CONTROL DISTRICT
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ROBIN L. CHAPEL **NORMAN P. JACQUES** **MAUREEN P. MACEachern** **LINDA R. SHEA** **RICHARD J. POLLACK, PhD**
Commissioners

DAVID A. LAWSON
Director

CAROLINE E. HAVILAND
Field Operations Manager

**September 11th, 2019 Regular Meeting Minutes of The Norfolk
County Mosquito Control District Commission**

Commissioners present: Robin Chapell, Norman Jacques, Maureen MacEachern, Richard Pollack
Linda Shea

Commissioners absent:

Quorum: A quorum was established.

Others in attendance: David Lawson, Director Caroline Haviland, Field Operations Manager
Kaitlyn O'Donnell - Entomologist

Note taker: David Lawson

The meeting was called to order at 4:01 p.m.

1) Agenda Item: Approval of the minutes of the August 8th, 2019 Commission Meeting

Action: The minutes of the August 8th, 2019 Commission meeting were unanimously approved on a motion by Mrs. MacEachern

2) Agenda Item: Budget Overview

a. Review of FY 2019 year end expenses

At this time the Director had no solid numbers to present to the Commission regarding FY 2019 ending, due to multiple factors. The final rollover from the state is expected within the next few weeks. The final numbers will be presented at the next Commission meeting.

b. Budget review and challenges for FY 2020

The Director conducted a general informational session regarding the District's budgetary outlook. The Field Operations Manager reported on recent challenges in regard to a trailer repair. It is unclear at this time how this situation will resolve, but OVM and Fleet Management are involved. Regardless of the outcome, new fiscal outlays for a trailer will be forthcoming. The two UD's and the Sterling are all in need to replacement soon. With the District trying to accomplish effective aerial larval control in the fall for Cq. perturbans, in the spring for the general spring emergence, and for potential flood plain outbreaks, the need for financial reserves is high. Not to mention that the costs for the aerial contractor have increased consistently and are high. Extra expenses for EEE control this year are significant, but it is expected that some of these may be reimbursed through the states supplemental funding in regard to the EEE emergency. So the Director was simply trying to

communicate the general need to be diligent in regard to finances in this fiscal year and next, and that additional budget requests in coming years above 2.5% may be necessary. The Commission was supportive of figuring out how to supply the District with the funds necessary to meet the needs of the District and to respond to the municipalities and to resident's requests for responsible mosquito control.

Action: The Budget Overview report was unanimously approved on a motion by Mr. Jacques.

3) Agenda Item: Fieldwork Overview

- a. **Year to date review:** The Director presented a spreadsheet of total calendar year-to-date 2019 field work accomplished. The Director noted, primarily, the high number of requests and ULV acreage due to the EEE situation.

Action: The Fieldwork Overview report was unanimously approved on a motion by Mr. Pollack.

4) Surveillance/Virus isolations update

There was an extended discussion among the Director, Field Operations Manager, Entomologist and The Commission regarding the serious level of EEE risk in many locations state-wide. Discussion also centered around the Districts response over the recent weeks in response to EEE isolations in multiple towns in the District and a horse death in Medfield. The Director handed out a sheet highlighting virus isolations in the NCMC District. The group also discussed the states response via aerial applications conducted in Plymouth and Bristol Counties and Metrowest areas earlier in August, and then currently another Metrowest aerial spray that includes areas within the western part of the NCMCD. The Districts is again supporting the Commonwealth's aerial adulticide application by conducting supplemental trapping in Walpole and using 3 current trap routes sites, all for inside and outside of the spray polygon statistical analysis of efficacy.

New/Old Business:

Mr. Jacques asked about the sprayers that the Director was attempting to purchase off EBay as an item highlighted in the previous meetings' minutes. The Director had forgotten about this as an agenda item in the busyness of the recent weeks. The Director let the Commission know that the State had denied the Director permission to purchase these sprayers through the method the Director had proposed. It would be an auditing issue for the state. The Director had also attempted to see if Clarke might be willing to purchase the sprayers on behalf of the District as an approved state vendor. This is also not possible through Clarke's policy. The Commission noted their disappointment at the state not being willing to be flexible enough to save the Districts taxpayers around \$30,000.

The Commission scheduled the next meeting to be held at District headquarters on Monday, October 7th at 4:00 p.m.

At 5:13 p.m. the meeting was adjourned on a motion by Mr. Pollack.

Respectfully submitted,

Linda Shea, Chairman