



THE COMMONWEALTH OF MASSACHUSETTS
The State Reclamation and Mosquito Control Board
NORFOLK COUNTY MOSQUITO CONTROL DISTRICT
 144 Production Road, Suite C, Walpole, MA 02081
 (781) 762-3681 fax: (781) 769-6436
 www.NorfolkCountyMosquito.org



ROBIN L. CHAPELL **NORMAN P. JACQUES** **MAUREEN P. MACEACHERN** **LINDA R. SHEA** **RICHARD J. POLLACK, PHD**
 Commissioners

DAVID A. LAWSON
 Director

CAROLINE E. HAVILAND
 Field Operations Manager

**November 14th, 2019 Regular Meeting Minutes of The Norfolk
 County Mosquito Control District Commission**

Commissioners present: Robin Chapell, Linda Shea, Richard Pollack

Commissioners absent: Norman Jacques, Maureen MacEachern

Quorum: A quorum was established.

Others in attendance: David Lawson, Director Caroline Haviland, Field Operations Manager

Note taker: David Lawson

The meeting was called to order at 4:11 p.m.

1) Agenda Item: Approval of the minutes of the October 7th, 2019 Commission Meeting

Action: The minutes of the October 7th, 2019 Commission meeting were unanimously approved on a motion by Mr. Pollack

2) Agenda Item: Budget Overview

a. Budget review and challenges for FY 2020

The Director handed out a sheet with budget overview figures. The Director noted the likely EEE reimbursement of \$39,263. This amount was calculated from extra use of the adulticide Zenivex during ULV spraying, overtime work for employees, and mileage reimbursement for setting traps outside of normal work hours with private vehicle use. At this time it's too early in the fiscal year to make solid predictions on what total expenditures will be, especially in light of the ongoing concern about EEE going into next season.

Action: The Budget Overview report was unanimously approved on a motion by Mrs. Chapell.

3) Agenda Item: Fieldwork Overview

a. Year to date review: The Director presented a spreadsheet of total calendar year-to-date 2019 field work accomplished. The Field Operations Manager made note of the significant amount of water management work that was currently being conducted.

Action: The Fieldwork Overview report was unanimously approved on a motion by Mr. Pollack.

4) Surveillance/Virus isolations update

The Director noted that no new virus isolations were detected after the last Commission meeting. There was some extended discussion regarding recent response to the EEE season and possible changes to how agencies will respond for the following year.

New/Old Business:

The Commission scheduled the next meeting to be held at District headquarters on Thursday December 19th at 4:00 p.m.

At 4:51 p.m. the meeting was adjourned on a motion by Mr. Pollack.

Respectfully submitted,

Linda Shea, Chairman