



THE COMMONWEALTH OF MASSACHUSETTS
The State Reclamation and Mosquito Control Board
NORFOLK COUNTY MOSQUITO CONTROL DISTRICT
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ROBIN L. CHAPELL NORMAN P. JACQUES MAUREEN P. MACEachern LINDA R. SHEA RICHARD J. POLLACK, PHD
 Commissioners

DAVID A. LAWSON
 Director

CAROLINE E. HAVILAND
 Field Operations Manager

June 13th, 2019 Regular Meeting Minutes of The Norfolk County Mosquito Control District Commission

Commissioners present: Robin Chapell, Norman Jacques, Maureen MacEachern, Richard Pollack, Linda Shea

Commissioners absent:

Quorum: A quorum was established.

Others in attendance: David Lawson, Director Caroline Haviland, Field Operations Manager

Note taker: David Lawson

The meeting was called to order at 4:01 p.m.

1) Agenda Item: Approval of the minutes of the May 13th, 2019 Commission Meeting

Action: The minutes of the May 13th, 2019 Commission meeting were unanimously approved on a motion by Mrs. Shea.

2) Agenda Item: Budget Overview

a. Review of FY 2019 expenses

The Director reviewed current and projected expenses for FY2019 with the Commission. The Director expects that FY 2019 expenses will leave the District with about a \$66,156 rollover into FY 2020. The Director let the Commission know that the FY 2020 budget request (\$1,933,941) was certified by the SRMCB at the May 15th meeting. The Director noted that he hopes to leave a larger rollover going into FY 2021, which would provide greater flexibility for any unexpected aerial applications or capital purchases that might need to be made in any one year going forward. The financial state of the District is sound.

Action: The Budget Overview report was unanimously approved on a motion by Mr. Jacques.

3) **Agenda Item: Fieldwork Overview**

- a. Year to date review: The Director presented a spreadsheet of total year-to-date 2019 field work accomplished. The Director informed the Commission of recent reports from the field regarding mosquito populations, and continuing concerns in the State regarding the potential for an increased risk of Eastern Equine Encephalitis virus this summer. Some discussion ensued regarding ticks and tick control, and also in regard to how the District responds to ongoing construction/urbanization within the District around waterways and wetlands.

Action: The Fieldwork Overview report was unanimously approved on a motion by Mrs. Chapell.

4) **Agenda Item: Rotation of Chair**

With unanimous approval, it was voted to rotate the Chair of the Commission to Mrs. Shea starting at the July 2019 meeting. On a motion by Mrs. Chapell.

New/Old Business:

The Commission scheduled the next meeting to be held at District headquarters on Thursday, July 11th at 4:00 p.m.

At 4:32 p.m. the meeting was adjourned on a motion by Mrs. Chapell.

Respectfully submitted,

Linda Shea, Chairman