



THE COMMONWEALTH OF MASSACHUSETTS
The State Reclamation and Mosquito Control Board
NORFOLK COUNTY MOSQUITO CONTROL DISTRICT
 144 Production Road, Suite C, Walpole, MA 02081
 (781) 762-3681 fax: (781) 769-6436
 www.NorfolkCountyMosquito.org



ROBIN L. CHAPEL **NORMAN P. JACQUES** **MAUREEN P. MACEachern** **LINDA R. SHEA** **RICHARD J. POLLACK, PhD**
 Commissioners

DAVID A. LAWSON
 Director

CAROLINE E. HAVILAND
 Field Operations Manager

August 8th, 2019 Regular Meeting Minutes of The Norfolk County Mosquito Control District Commission

Commissioners present: Robin Chapell, Norman Jacques, Maureen MacEachern, Richard Pollack
 Linda Shea

Commissioners absent:

Quorum: A quorum was established.

Others in attendance: David Lawson, Director Caroline Haviland, Field Operations Manager

Note taker: David Lawson

The meeting was called to order at 4:02 p.m.

1) Agenda Item: Approval of the minutes of the July 11th, 2019 Commission Meeting

Action: The minutes of the July 11th, 2019 Commission meeting were unanimously approved on a motion by Mrs. Chapell

2) Agenda Item: Budget Overview

a. Review of FY 2019 year ending expenses

The Director reviewed the year end expenditures for FY 2019 with the Commission. As of the meeting date, all final numbers have been received, but some reconciliation still is being conducted. The Director expects that FY 2019 expenses will leave the District with about a \$63,560 rollover into FY 2020. The Director confirmed with the Commission the preliminary FY 2021 budget increase proposal of 3.5%. The Director noted that he hopes to leave a larger rollover going into FY 2021, which would provide greater flexibility for any unexpected aerial applications or capital purchases that might need to be made in any one year going forward. A brief discussion ensued regarding the idea that the NCMCD staff have been rethinking how to prioritize aerial larvicide applications with priority going to any floodplain type applications over the routine spring aerial larvicide. The Commission supported this prioritization, but stated their desire to have it on record that they support the Director working to increase the ongoing budget rollovers in order to create more flexibility to conduct flood plain applications as needed and to also conduct spring aerial larvicide applications as well. The financial state of the District is sound.

Action: The Budget Overview report was unanimously approved on a motion by Mr. Jacques.

3) **Agenda Item: Fieldwork Overview**

- a. Year to date review: The Director presented a spreadsheet of total calendar year-to-date 2019 field work accomplished.

Action: The Fieldwork Overview report was unanimously approved on a motion by Mrs. Chapell.

4) **Surveillance/Virus isolations update**

The Director and Commission discussed the serious level of EEE risk in Plymouth and Bristol Counties, and noted the current lack of any virus isolations in the NCMC District. The Commission was made aware of the Districts support of the Commonwealth's aerial adulticide application by conducting supplemental trapping in Foxboro and Walpole.

New/Old Business:

The Director brought to the attention of the Commission an opportunity to purchase 2, Clarke Promist Dura sprayers on EBay for \$349. Clarke Promist Dura Sprayers are currently priced new at about \$15,000 each. The sprayers were originally used by the Maricopa County Vector Control in Arizona, and the Maricopa Vector District routinely auctions off six sprayers each year to replace with new sprayers. The Director spoke with the Director of the Maricopa County Vector Control and received assurances that the sprayers up for sale on EBay were perfectly fine working sprayers that were, at most, 3-4 years old. The Director was working on a pathway to purchase these sprayers to add to the Districts sprayer fleet, even if only for parts. The Commission supported the Directors intention. The Director noted that he was waiting on feedback from Boston on whether he could be authorized to get reimbursed for a personal purchase of these items.

The Commission scheduled the next meeting to be held at District headquarters on Wednesday September 11th at 4:00 p.m.

At 4:45 p.m. the meeting was adjourned on a motion by Mr. Pollack.

Respectfully submitted,

Linda Shea, Chairman